

**EDUCATIONAL CONCESSIONS ENTITLED TO
SC/ST/OEC AND
MINORITY STUDENTS PURSUING UG/PG/
M.Phil AND Ph.D PROGRAMMES**

An Information Brochure

Prepared by

**EQUAL OPPORTUNITY CELL
COCHIN UNIVERSITY OF SCIENCE &
TECHNOLOGY**

2013

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

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PREFACE

Equal Opportunity Cell (EOC) is getting a lot of enquiries from parents and students of SC/ST and similar groups regarding their educational benefits and reservation policies provided by the State/Central Government and the procedures to avail them. Therefore it was felt that a brochure containing all the relevant information on the topic would be of great help to all concerned. Having this in mind EOC referred the available publications and sites of the State/Central Governments, Universities and UGC and a compilation of these is made. This is not a comprehensive set of all the guidelines, though efforts have been taken to provide all available information. **This brochure is prepared for providing a first hand information for the students/parents. Please refer original Government Orders/University Orders/Circulars concerned for more details.** Further EOC requests to all to furnish any complementary/supplementary pieces of information to be included in the next modified version. In this context EOC wishes to express its deep sense of gratitude to the Hon. Vice-Chancellor and the Members of the Advisory Committee for the encouragement and support extended to this attempt.

Dr.Sasi Gopalan

Co-ordinator

Equal Opportunity Cell

Department of Maths Building.

CUSAT

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1. RESERVATION RULES

(Reference: University Academic Handbook)

SC/ST students need only a pass marks in the concerned qualifying examination for admission to the various courses of CUSAT except for B.Tech Marine Engineering, SC/ST candidates must opt for payment seats also, though they are not required to make payment if admission is obtained.

(U.O.No.Ac.A1/9980/81-82/II, dated 15.11.2006).

1.1 Communal Reservation

Rules for communal reservation framed by the Government of Kerala and implemented by the University from time to time will be applicable to the various academic programmes. Candidates from 'Socially and Educationally Backward Communities (SEBC) who are eligible for Kerala State communal reservation will be considered for seats earmarked for such communities, provided that the eligibility for such reservation shall be subject to satisfactory verification of relevant Community as well as Annual Family Income certificates issued by competent revenue authorities as prescribed by the rules of the University in force. *(1)U.O.No.Ac.A1/Admn./2005 dated 17.11.2008,G.O(MS)No.95/08/SCSTDD.dated 06.10.2008 & G.O(MS)No.104/08/SCSTDD. Dated 23.10.2008)*

(2) U.O.No.Ac.A1/New Courses/2005 Dated 29.09.2008 & G.O(MS)No.107/08/H.Edn. Dated 30.08.2008.

The percentage-wise reservation in force is given below:

a) Non-Professional Programmes

Sl. No	Category	Reservation (%)
1	SC/ST	20
2	SEBC (Socially and Educationally Backward Communities)	20
3	Reservation for Economically Backward Class among Forward Caste(BGN)	7.5
	Total	47.5

b) Professional Programmes

Sl. No	Category	Reservation (%)
1	SC	8
2	ST	2
3	SEBC (Socially and Educationally Backward Communities) Ezhava/Thiyya/Billava(ETB)	9
4	Muslim(MSM)	8
5	Other Backward Hindus (OBH)	5
6	Latin Catholic other than Anglo Indian(LCC)	2
7	Other backward Christian	1
8	Kudumbi	1
	Total	36

1.2 Sports Quota

Reservation under Sports Quota is available for the following programmes:-

- i) “Payment Category” of the B.Tech. Programmes offered by the SOE and CUCEK, and the Kunjali Marakkar School of Marine Engineering.
- ii) B.Tech.Naval Architecture & Ship Building and Instrumentation Technology.
- iii) P.G programmes where the sanctioned intake is 30 or more.
- iv) M.C.A “Cost-sharing” programmes at Thrikkakara and Pulinkunnoo Campus.

1.3 Anglo-Indian/Jew

The seat will be rotated between Jew and Anglo-Indian communities in alternate years. If no candidate of either of this community is available, the seat will be filled up under open merit quota.

1.4 Children of CUSAT Staff

The reservation for children of CUSAT staff is only for B.B.A,L.L.B(Hons.)and in payment category of B.Tech Engineering programmes in SOE and CUCEK. SC/ST candidates who secure admission in this category are not eligible for any fee concession/refund as this is a privileged category seat. This reservation is granted only for the children of permanent employees of CUSAT.

1.5 Children of Ex-servicemen

The reservation under this category is only for children of Ex-servicemen for one PG programme other than M.Tech/M.Phil/PG Diploma/ Certificate Programmes every year and this seat will be distributed among the teaching Departments in the alphabetical order of the name of the department..

1.6 Fishermen Community

The students hailing from the families of all registered fishermen pursuing their studies in CUSAT are eligible for the benefit of fees and other educational concessions as applicable to the students of SC/ST/OEC communities, through Fisheries Department, subject to satisfactory verification of certificates issued by competent authorities clearly indicating that the candidate is a member of Fishermen Community.

(U.O.No.Ac.A1/Admn./2005 dated 17.11.2008 & G.O.(MS).No.55/09/F&PD, dated 01.08.2009).

1.7 Physically Challenged

Physically Challenged persons with minimum of 40% disability as certified by the Medical Board stipulated under relevant rules of Government of Kerala in the matter, are eligible for reservation. The certificate produced should be either in Malayalam or in English. 3% seats are reserved for physically challenged candidates for all B.Tech courses, except B.Tech Marine Engineering, Mechanical Engg. and Safety & Fire Engineering. One seat each for all other academic programmes except M.Sc(Industrial Fisheries) is reserved for physically challenged candidates.

1.8 Blind

Reservation for Blind candidates is applicable only for M.A(Hindi) and LLM programmes. The certification requirement is same as applicable to the Physically Challenged.

1.9 Claim for Communal Reservation under ‘Socially and Educationally Backward Classes’(SEBC)

Candidates belonging to Socially and Educationally Backward classes whose family income (i.e., annual

income of all members in the family from all sources taken together) is up to ₹4.5 lakhs per annum are eligible for reservation under this category.
(*G.O.(MS)No.132/2011/H.Edn,dated 12.08.2011*).

1.10 Claim of OEC candidates against the un-availed seats of SC/ST candidates

Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates obtained from the Village Officer concerned. OEC candidates, who seek admission under the un-availed seats of SC/ST quota need furnish the income and community certificates but need not remit the fee at the time of admission for UG Programmes under Government/Community quota.
(*G.O(MS)No.36/07/SCSTDD dated 03.07.2007*).

2 LIST OF RESERVED COMMUNITIES ACCORDING TO HAND BOOK ISSUED BY SC/ST DEVELOPMENT DEPARTMENT (AS PER THE SC/ST DEVELOPMENT GUIDE 2010 FOR SC/ST)

2.1 ANNEXURE – VIII

List of Scheduled Caste (SC)

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 (Act 61 of 2002) Vide Part VIII-Kerala-Schedule1 Notified in the Gazette of India dated 18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007].

[See Clause 5.4.3(a)]

Sl. No	Name of caste	Sl. No	Name of caste	Sl. No	Name of caste
1	Adi Andhra	2	Adi Dravida	3	Adi Karnataka
4	Ajila	5	Arunthathiyar	6	Ayyanavar
7	Baira	8	Bakuda	9	xxx
10	Bathada	11	xxx	12	Bharathar(Other than Parathar), Paravan
13	xxx	14	Chakkiliyan	15	Chamar, Muchi
16	Chandala	17	Cheruman	18	Domban
19	xxx	20	xxx	21	xxx
22	Gosangi	23	Hasla	24	Holeya
25	Kadaiyan	26	Kakkalan, Kakkan	27	Kalladi
28	Kanakkan, Padanna, Padannan	29	xxx	30	Kavara(other than Telugu speaking or Tamil speaking Balija, Kavarai, Gavara, Gavara Naidu, Balija Naidu, Gajalu Balija or Valai Chetty)
31	Koosa	32	Kootan, Koodan	33	Kudumban
34	Kuravan, Sidhanar, Kuravar, Kurava, Sidhana	35	Maila	36	Malayan[In the areas comprising the Malabar District as specified by Sub-section(2)of Section 5 of the State Re-organization Act.1956(37 of 1956)]
Sl. No	Name of caste	Sl. No	Name of caste	Sl. No	Name of caste
37	Mannan, Pathiyan, Perumannan, Vannan, Velan	38	xxx	39	Moger [other than Mogeyar]
40	Mundala	41	Nalakeyava	42	Nalkadaya
43	Nayadi	44	xxx	45	Pallan
46	Palluvan	47	Pambada	48	Panan

49	xxx	50	Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar	51	xxx
52	xxx	53	xxx	54	Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
55	xxx	56	Puthirai Vannan	57	Raneyar
58	Samagara	59	Samban	60	Semman, Chemman, Chemmar
61	Thandan(excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known as Thachan, in the erstwhile Cochin and Travancore State)	62	Thoti	63	Vallon
64	Valluvan	65	xxx	66	xxx
67	Vetan	68	Vettuvan, Pulaya Vettuvan(in the areas of eastwhile Cochin State only).	69	Nerian

2.2 ANNEXURE – IX

List of Scheduled Tribes (ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders(Amendment)Act, 2002(Act 10 of 2003)Vide Part-VII-Kerala-Second Schedule Notified in the Gazette of India dated 08.01.2003]

[See Clause 5.4.3(a)]

Sl. No	Name of caste	Sl. No	Name of caste	Sl. No	Name of caste
1	Adiyan	2	Arandan [Arandan]	3	Eravallan
4	Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan	5	Irular, Irulan	6	Kadar, [Wayanad Kadar]
7	xxx	8	Kanikkaran Kanikkar	9	Kattunayakan
10	[Kochuvelan]	11	xxx	12	xxx
13	Koraga	14	xxx	15	Kudiya Melakudi
16	Kurichchan, [Kurichiy]	17	Kurumans, Mullu Kuruman, Mulla Kuruman, Mala Kuruman	18	Kurumbas [Kurumbar, Kurumban]
19	Maha Malasar	20	Malai Arayan [Mala Arayan]	21	Malai Pandaram
22	Malai Vedan [Malavedan]	23	Malakkuravan	24	Malasar
25	[Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)]	26	Malayarayar	27	Mannan
28	xxx	29	Muthuvan, Mudugar, Muduvan	30	Palleyan, Palliyan, Paliyar, Paliyan
31	xxx	32	xxx	33	Paniyan
34	Ulladan, [Ullatan]	35	Uruly	36	Mala Vettuvan (in Kasaragod & Kannur districts)
37	Ten Kurumban, Jenu Kurumban	38	Thachanadan, Thachanadan Moopan	39	Cholanaickan
40	Mavilan	41	Karimpalan	42	Vetta Kuruman
43	Mala Panikkar				

2.3 ANNEXURE -X

List of Other Eligible Communities(OEC)

[See Clause 5.4.3(f)]

Sl. No	Name of caste	Sl. No	Name of caste	Sl. No	Name of caste
1	Chemman/Chemmar	2	Madiga	3	Pulluvan
4	Thachar(other than Carpenter throughout State excluding the erstwhile Malabar area)	5	Chakkamar	6	Varnavar
7	Kudumbi	8	Dheevera/Dheeveran, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjiar, Paniakkal	9	Mokaya, Bovi, Mogayar and Megavirar, Peruvannan
10	Scheduled Castes converts	11	Kusavan including Kusavar, Kulalan, Kumbaran, Velaan, Odan, Andhra Nair, Anthru Nair	12	Malayan, (Konga-Malayan, Pani Malayan(in the erstwhile Malabar area alone)
13	Pathiyar(other than Dhobies)	14	Allar(Alan)	15	Malavettuvan
16	Malamuthan	17	KunduVadiyan	18	Thachanadan Moopan
19	Wayanad Kadar	20	Kalanadi	21	Chingathan
22	Malayalar	23	Malapanicker	24	Urindavan
25	Marati	26	Pulaya Vettuvan(except in the areas of eastwhile Cochin State)		

2.4 ANNEXURE – IX
List of Socially and Educationally Backward Classes(SEBC)
 (As per Government Guidelines)

Sl. No	Name of caste	Sl. No	Name of caste	Sl. No	Name of caste
I	Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava	II	Muslims(all sections following Islam)	III	Latin Catholics other than Anglo-Indians
IV	Other Backward Christians (a)SIUC(b) Converts from Scheduled Castes to Christianity	V	Kudumbi	VI	Other Backward Hindus ,i.e.
1.	Agasa	2	Arayas including Valan, Mukkuvan, Mukaya, Mogayan, Arayan, Bovies, Kharvi, Nulayan, and Arayavathi	3	Aremahrati
4	Arya including Dheevara/Dheevaran Atagara, Devanga, Kaikolan,(Sengunthar), Pattarya, Saliyas(Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar	5	Bestha	6	Bhandari or Bhondari
7	Boya	8	Boyan	9	Chavalakkaran
10	Chakkala(Chakkala Nair)	11	Devadiga	12	Ezhavathi(Vathi)
13	Ezhuthachan, Kadupattan	14	Gudigara	15	Galada Konkani
16	Ganjam Reddies	17	Gatti	18	Gowda
19	Ganika including Nagavamsom	20	Hegde	21	Hindu Nadar
22	Idiga including Settibalija	23	Jangam	24	Jogi
25	Jhetty	26	Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan, Kannian or Kani,	27	XXX

		Ganaka			
28	Kalarikurup or Kalari Panicker	29	Kerala Muthali	30	Kusavan including Kulala, Kumbaran, Odan, Oudan (Donga) Odda (Vodde or Vadde or Veddai) Velaan, Andhra Nair, Anthuru Nair
31	Kalavanthula	32	Kallan including Isanattu Kallar	33	Kabera
34	Korachas	35	Kammalas including Viswakarmala, Karuvan, Kamasalas, Viswakamas, Pandikammala, Malayal-Kammala, Kannan, Moosari, Kalthachan, Kallasari, Perumkollen, Kollan, Thattan, Pandithattan, Thachan, Asari, Villasam, Vilkurup, Viswabrahmins, Kitara, Chaptegara	36	Kannadiyans
37	Kavuthiyam	38	Kavudiyaru	39	Kelasi or Kalasi Panicker
40	Koppala Velamas	41	Krishnanaka	42	Kuruba
43	Kurumba	44	Maravan (Maravar)	45	Madivala
46	Maruthuvar	47	Mahratta (Non-Brahman)	48	Melakudi (Kudiyam)
49	Mogaveera	50	Moili	51	Mukhari
52	Modibanda	53	Moovari	54	Moniagar
55	Naicken including Tholuva Naicker and Vettilakkara Naicker	56	Padyachi (Villayankuppam)	57	Palli
58	Panniyar or Pannayar	59	Parkavakulam (Suriithiman, Malayaman, Nathaman, Moopanan and Nainar)	60	Rajapuri
61	Sakravar (Kavathi)	62	Senaithalaivar, Elavania, Senaikudayam	63	Sadhu Chetty including Telugu Chetty or 24 Manai Telugu Chetty and Wynadan Chetty
64	Tholkolan	65	Thottiyam	66	Uppara (Sagara)

67	Ural Goundan	68	Valaiyan	69	Vada Balija
70	Vakkaliga	71	Vaduvan(Vadugan)	72	Veera Saivas(Pandaram, Vairavi, Vairagi, Yogeewar, Matapathi and Yogi)
73	Veluthedathu Nair including Vannathan, Veluthedan and Rajaka	74	Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan	75	Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar, Nagarathar, Vaniyan
76	Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Golla and Kolaries	77	Chakkamar	78	Mogers of Kasaragod Taluk
79	Maratis of Hosdurg Taluk	80	Paravans of Malabar area excluding Kasaragod Taluk	81	Peruvannan(Vamavar)

3 MAIN BODIES AND FACILITIES IN CUSAT FOR THE WELFARE OF STUDENTS

3.1 UGC (S) Cell for SC/ST

The office of UGC(S) Cell for SC/ST is functioning at the administrative block building, CUSAT. This office is mainly focusing on the implementation of the reservation policies of the State and the Central Government. Redressal of grievances from among CUSAT SC/ST staff and students are also taken up by UGC(S) Cell for SC/ST.

Website: ugcsct.cusat.ac.in

Contact:

Deputy Registrar : Smt. Jayasree. A
UGC(S)Cell for SC/ST
Phone:0484 2576107/2862227

3.2 Equal Opportunity Cell(EOC)

As per the UGC Guidelines of XIth plan period this cell was established in CUSAT. For the benefit of SC/ST/OEC/OBC and Minority Students Remedial Classes in various subjects for UG and PG courses are conducted by EOC.

a) Remedial Coaching Classes

Remedial Coaching Classes for UG & PG courses are conducted by EOC. Students must contact the EOC for application and admission and must make use of this facility to improve their competitive edge by deepening their knowledge in the concerned subjects.

An Advisory Committee has been constituted as per the UGC guidelines with Vice Chancellor as Chairman and five Senior Professors of the University as members for monitoring and guiding the Remedial Coaching Programme.

Advisory Committee Members are:

1. Dr. Aneykutty Joseph, Professor, Dept of Marine Biology
2. Dr.Ramesh Babu.T, Professor, Dept of Physics
- 3.Dr.Benny Mathews Abraham,Professor, School of Engineering

4. Dr.K Sasidharan, Professor. Dept. of Hindi

5. Dr. Jayamani C.V, Professor. School of Management Studies.

Contact:

Co-Ordinator : Dr.Sasi Gopalan
Associate Professor
Division of Applied Sciences,
School of Engineering,
CUSAT, Kochi-682 022
Phone No. 0484 2576113/2862523
e-mail: eoc@cusat.ac.in

3.3 Standing Committee for the Welfare of SC/ST

This Committee evaluates the implementation of the reservation policies, and plans for improving the conditions of SC/ST in the CUSAT context, are taken for discussion and forwarded to the State Government for implementation

The Chairman of Standing Committee : Hon'ble Vice Chancellor

Website: ugcsct.cusat.ac.in

Contact:

Member Secretary : Deputy Registrar,
UGC (S) Cell for SC/ST, CUSAT

3.4 Hostel Facilities

Limited hostel accommodation is available for Undergraduate/ Postgraduate/Research Students. Altogether, they can accommodate around 600 male and 700 female students. SC/ST students are provided with free food and accommodation.

Hostel in Main Campus

Men' s Hostels

Sanathana, Siberia, Sarovar and Sagar(Post Matric Hostel for boys) and B.Tech Hostel.

Women' s Hostels

Aiswarya, Athulya, Anaswara and Anagha(Post Matric Hostel for girls), Ananya(OBC Post Matric Hostel for Girls).

Hostel in Lakeside Campus

Cochin University Men' s Hostel(CUMS)

How to Apply for Hostel Admission?

Online Application forms for admission to University Hostels are available at the University website <http://www.cusat.ac.in/hostel/index.php> (except for B.Tech Hostel). Printout of the completely filled in application form is to be submitted to the respective Department office. Head of Dept. will forward all the applications together to the hostel office after verification and giving priority number based on the distance of home town from the University. Priority is given to SC/ST, Physically challenged, foreign and to those students whose normal place of residence is more than 15kms away from the campus.

Website:<http://www.cusat.ac.in/hostel/index.php>

For B.Tech hostel admission, details available from Office of School of Engineering.

Contact:

Hon.Warden : Dr. S Prathapan
Associate Professor
Dept.of Chemistry,
CUSAT, Kochi-682 022.
Phone No.0484 2575944
e-mail : prathpan@cusat.ac.in

3.5 University Employment Information Guidance Bureau

This bureau is mainly conducting coaching classes for Bank Test, UGC Net examination etc and 10% of seats are reserved for SC/ST students.

Contact:

Chief : Prof.(Dr.) M.Bhasi
School of Management Studies, CUSAT.
Phone No:0484 2576756/2862153
e-mail : mbhasi@cusat.ac.in

3.6 International Relations and Academic Admissions

The Unit for International Relations and Academic Admissions (IRAA) leads CUSAT's international outreach and academic admission activities. All academic admissions are based on the merit of the applicants as determined through an admission test conducted for the purpose subject to satisfying other prescribed eligibility criteria. At the time of admission all the doubts about the reservation policies implemented in the rank list will be clarified by IRAA. Its office is functioning at the Administrative Block, CUSAT.

Website: iraaa.cusat.ac.in

Contact:

IRAA Director: Prof.(Dr.) Sunil K Narayanankutty
Polymer Science & Rubber
Technology, CUSAT, Kochi -682 022
Phone No:0484 2577688
e-mail: iraa@cusat.ac.in

3.7 Youth Welfare Department

The Youth Welfare Department is a formal platform inspired with all talents and creativity to develop confidence, competence and sense of compassion among students.

Contact:

Director : Dr. P.K.Baby
Youth Welfare Department
CUSAT, Kochi 682022
Phone No. 0484 2577354
e-mail: babyPk@cusat.ac.in

3.8 Physical Education Department

The aims of the Department of Physical Education, Cochin University of Science and Technology are to promote activities in the field of Sports and Games with the available excellent infrastructure facilities and also to provide a systematic and scientific training for the students.

Contact:

Assistant Director : Dr. Ajithmohan K.R
Physical Education Department
CUSAT, Kochi 682 022
Phone No.0484 2575493
e-mail: ajithmoh@gmail.com

3.9 Grace Mark facility in Sports/Arts and NSS activities

As per U.O.No.Ac.A1/13446/2009, dated 15.09.2011 Sports/Arts Festival competition and participation in N.S.S activities during the period of a semester will be considered for awarding grace marks in the semester. Students can apply for grace marks in the prescribed application form to the Principal/Director/Head of the Institutions/Schools/Departments before 1st April in case of even semesters and before 1st November in case of odd semesters.

For details contact:

- i) Sports activities - Dr. Ajithmohan K.R, Assistant Director, Physical Education Department, CUSAT
- ii) Cultural/Literary/Arts Festival Winners
 - Dr.D.Mavoothu, Treasurer, Cochin University Students Union (Associate Professor, School of Management Studies)
- iii) N.S.S Activities - Shri. Santhosh Kumar M B, N.S.S Co-ordinator, CUSAT (Assistant Professor, School of Engineering)

3.10 Gender Justice Committee

The Honourable Supreme Court of India in a landmark judgement in Vishaka and others Vs State of Rajasthan and others case has formulated the guidelines and norms to be followed against sexual harassment of women at workplace. In the light of above National Commission for Women, CUSAT introduced a Gender Justice Committee. In this Committee there are 11 members.

Website: www.cusat.ac.in/Intranet/Gender_Justice_Committee

Contact:

Chairperson : Prof.(Dr.) Sobha Cyrus, Division of
Civil Engineering,
School of Engineering,
CUSAT, Kochi 682 022
Phone No.0484 2862408
e-mail: gjc@cusat.ac.in

4. IMPORTANT GOVERNMENT OFFICES DEALING WITH EDUCATIONAL CONCESSIONS AND GRIEVANCES OF SC/ST/OEC/OBC AND MINORITY COMMUNITY STUDENTS

4.1 National Level Bodies

National Commission for SC

Contact: i) Chairperson, National Commission for SC
5th floor, 'B' Wing, Loknayak Bhawan,
Khan Market, New Delhi-110 003.
Phone No:91-11-24620308, 91-11-24625378

ii) TC-24/547(1), Sastha Gardens, Residency
Road, Thycaud, Thiruvananthapuram-
695014, Phone No: 0471-2327530

National Commission for ST

Secretary, National Commission for ST
6th floor, 'B' Wing, Loknayak Bhawan
Khan Market, New Delhi-110003
Phone No: 91-11-24635625, 24624190

4.2 State Level Bodies

(i) SC Development Department

Contact: Director, SC Development,
Ayyankali Bhavan, Vellayambalam,
Thiruvananthapuram-695033
Phone No: 0471 2737400,
2737240, 2314455.
Website: www.scdd.kerala.gov.in

(ii) ST Development Department

Contact: Director, ST Development, 4th Floor,
Vikas Bhavan, Thiruvananthapuram-33
Phone No: 0471 2302990
e-mail: st_dept@sancharnet.in
stdir@sancharnet.in
Website: www.scheduledtribekerala.org.

(iii) Backward Communities Development Department:

Contact: Director, Backward Communities
Development Department,
Ayyankali Bhavan, IVth floor,
Kavadiyar PO,
Thiruvananthapuram-695 003,
Phone No: 0471 2727378, 2727379.
e-mail: obcdirectorate@gmail.com

5. RELAXATION FOR SC/ST CANDIDATES IN HIGHER EDUCATION ACCORDING TO UGC

- 5.1** a) According to UGC notification there is 5% mark relaxation (55% to 50%) for SC/ST students in the UGC/CSIR exam.

Website: www.ugc.ac.in

b) Candidates seeking registration to the Ph.D Programme shall hold a Masters Degree from a recognized University with a minimum of 55% marks in the qualifying examination, or a minimum CGPA of 6.0 in the 10 point scale (or an equivalent grade in a similar scale). A candidate belonging to SC/ST community shall be or concession up to 10% marks in the minimum eligible marks for admission.

(CUSAT Academic Handbook)

5.2 Mark Relaxation in Direct Recruitment of Teaching Position in University/College Level.

As per UGC regulations and as per clarification order No.G.O. (MS)No.81/2010/Fin.Dated,20.02.2010, there is 5% marks relaxation on minimum qualifications for the appointment of teaching positions in various Universities and Colleges at the Masters Degree level for the SC/ST/Differentially-abled(physically & visually handicapped) categories for the purpose of eligibility during direct recruitment to teaching positions. **Website: www.ugc.ac.in**

5.3 Relaxation for SC/ST Category Candidates According to All India Council of Technical Education(AICTE).

According to AICTE, the clarification order No. F.No. FD/PSSC/clarif/2002/1, dated 03.01.2003 (item no.9) it is stated that “there is no separate notification of AICTE on this issue. It should be as per the rules of the concerned State Government and as per the rules of Central Government for centrally funded Institutes”.

6 FELLOWSHIPS AVAILABLE FOR SC/ST/OEC/MINORITY STUDENTS (AS PER UGC GUIDELINES)

6.1 Fellowship Equivalent to UGC/GATE for SC/ST/OEC Students Studying in ME/M.Phil/M.Tech./Ph.D/M.Litt

There is a special scheme for SC/ST students who couldn't qualify UGC/GATE Exam studying in ME/M.Phil/M.Tech./Ph.D/M.Litt courses. Government releases 75% of the latest UGC/GATE rates of Scholarships to those SC/ST/OEC Students. (G.O.No.(M.S)No.46/2005/SCSTDD, 01.12.2005).

6.2 Rajiv Gandhi National Fellowship Scheme (RGNFS) for SC/ST Candidates

The objective is to provide fellowships in the form of financial assistance to students belonging to SC/ST to pursue advanced studies leading to M.Phil/Ph.D (full time) in Sciences, Engineering and Technology, Humanities and Social Sciences.

Fellowship details:-

Fellowship in Humanities, Social Sciences, Sciences, Engineering & Technology	@16000/-p.m. for initial two years @18000/-p.m. for remaining tenure	JRF SRF
Contingency A	@10000/-p.a. for initial two years @20500/-p.a. for remaining tenure	Humanities & Social Sciences
Contingency B	@12000/-p.a. for initial two years @25000/-p.a. for remaining tenure	Sciences, Engg & Technology
Departmental Assistance	@3000/- p.a. per student to the host institution for providing infrastructure	For all disciplines
Escorts/Reader assistance	@2000/- p.m. in cases of physically handicapped & blind candidates	For all disciplines
HRA	As per rules of the University/ Institutions	For all disciplines

- The candidates should have a Post Graduate degree in the concerned subject.
 - The registration for M.Phil/Ph.D should be recognized by University/Institute/College.
 - The tenure of fellowship is initially for two years under the RGNF scheme.
 - Before expiry of this period, the work of the Fellows will be evaluated by the Committee of three members comprising of Head of the Department, Supervisor and one outside expert.
 - If the research work is satisfactory, the recommendations of the Committee shall be submitted to the UGC for upgradation to the level of RGNSRF.
- Website : www.ugc.ac.in

6.3 Post Doctoral Fellowship to Unemployed Women Candidates and SC/ST/OBC/PH Candidates

UGC will invite application for this fellowship in every year. The objective of this award is to provide an opportunity to carry out the advanced studies and research in Science, Engineering and Technology, Humanities and Social Sciences in Indian Universities and Colleges.

Fellowship details:

Fellowship	@ 25,000/-p.m @ 30,000/-p.m	for fresh candidates for research experienced holders
Contingency	@ 50,000/- p.a	for five years
Departmental Assistance	@ 10% of fellowship p.a per student to the host Institution for providing infrastructure.	for five years
Escorts/Reader Assistance	@2000/-p.m. in cases of physically handicapped & blind candidates	for five years

The other terms and conditions are available from www.ugc.ac.in

6.4 Award of Maulana Azad National Fellowship for Minority Students

This is a UGC sponsored scholarship. Every year there is notification for this scholarship. The objective of this award is to enable the minority students to undertake research in Arts, Science, Commerce and Engineering/Technology. Number of Fellowship sanctioned to different states will be available from their notification.

Rate of Fellowship

Fellowship	@ 16,000/- p.m. for initial two years (JRF) @ 18,000/- p.m. for remaining tenure (SRF)
Contingency for Arts & Commerce	@ 10, 000/- p.a. for initial two years. @ 20, 500/- p.a. for remaining three years
Contingency for Sciences & Engineering	@ 12, 000/- p.a. for initial two years @ 25, 000/- p.a. for remaining three years.
Departmental assistance	@ 3,000/- p.a. per student to the host institution for providing infrastructure
Escorts/Reader Assistance	@ 2,000/- p.m. in cases of physically and visually challenged candidates

Duration of Fellowship

Name of the course	Maximum duration	Admissibility of JRF and SRF	
		JRF	SRF
M.Phil.	2 years	2 years	Nil.
M.Phil. + Ph.D	5 years	2 years	Remaining 3 years

The eligibility criteria and other conditions will be available www.ugc.ac.in

6.5. Research Award under Post Doctoral Fellowship

The University Grants Commission will invite applications every alternate year for 100 slots of “Research Award under Post Doctoral Fellowship” in Humanities and Social Sciences, Sciences and Engineering & Technology. The objectives of the scheme are to provide opportunities to regularly appointed permanent teachers of Universities/ Institutions/Colleges to pursue research in their area(s) of specialization for a period of

two years (extendable by one year in exceptional cases) without undertaking any research guidance.

[Website:www.ugc.ac.in](http://www.ugc.ac.in)

6.6 Post Doctoral Fellowship for Scheduled Caste/Scheduled Tribe Candidates

The objective of the Scheme is to provide an opportunity to SC/ST candidates to undertake advance studies and research in Science, Engineering & Technology, Humanities and Social Sciences in Indian Universities/Institutions/Colleges on full time basis. Selection will be made on the basis of merit by an Expert Committee.

The financial assistance available under the scheme is as follows:

Fellowship	@16,000/-p.m. fixed for 2 years
Contingency A	@30000/-p.a. for 2 years
Departmental Assistance	10% of Post Doctoral Fellowship to the host institution
Escorts/Reader assistance	@2000/- p.m. (fixed) in cases of physically disabled & blind candidates

In reference to this office circular of even number dated 22.08.2012 the University Grants Commission has made the following revision/amendments under the scheme of Post Doctoral Fellowship for SC/ST Candidates w.e.f. 01.04.2009, details are given as under:-

S.No	Item	New Revise	Tenure of
1	Fellowship	@ Rs.25,000/- p.m. for first 2 years & Rs.30,000/- p.m. for rest of the three years.	Five Year
2	Contingency	@ Rs.50,000/- p.a. (w.e.f. 27.04.2012) for the remaining tenure on pro-rata basis	
3	Departmental Assistance	Not admissible, w.e.f. 27.04.2012. Prior to 27.04.2012, it will be admissible on	
4	Escorts/Reader/ Assistance	@ Rs.2,000/- p.m. (fixed) in cases of physically disabled & blind Candidate	
5	HRA	As per categorization of the cities by the Government of India.	

HRA: Post Doctoral Fellowship provided with accommodation in hostel recognized/maintained by the institutions may be reimbursed as hostel fee, excluding mess, electricity, water charges, etc. A certificate to this effect is to be furnished through the Registrar/ Director/ Principal (Annexure - II). If Post Doctoral Fellow makes his/her own arrangements of accommodation, he/she may be entitled to draw HRA as per categorization of the cities by the Government of India. The Post Doctoral Fellow will submit a certificate for this purpose to the UGC for claiming HRA through the concerned University/Institution/College.

6.7 PG Scholarship for Professional Courses for SC & ST Candidates

University Grants Commission provides the award of 1000 PG Scholarships under the scheme of '**PG Scholarship for Professional Courses for SC&ST Candidates**' every year to undertake postgraduate level studies in professional subjects like Engineering & Technology, Management, Pharmacy, etc on regular basis only.

Eligibility

- 1). The candidate must have obtained graduate degree in the relevant subject and obtained admission at postgraduate level for regular full time course in any of the professional subjects in a recognized University/Institution/College.
- 2). Candidates pursuing postgraduate course in professional subjects by correspondence or by Distance Education mode are not eligible to receive financial assistance under this scheme.
- 3) The upper age limit for male applicants is 45 years as on 1st July on the year of application, and 50 years in the case of female candidates. In exceptional cases, the age may be relaxed.

Financial Assistance

Scholarship	@5,000/- per month (ME/M.Tech) @3,000/- per month for other courses.
Contingency A	@15,000/- per annum (ME/M.Tech) @10,000/- per annum for other courses.

How to apply?

Applications may be sent in prescribed format through online mode.

Copies to be attached:

1. Scanned copy of caste certificate
2. Copy of SSLC book
3. Copy of Degree Certificate

Website: www.ugc.ac.in

6.8 Kerala State Suvarna Jubilee Merit Scholarship

Merit Scholarship is applicable for the students from the families of below poverty line.

Eligibility Criteria:

- Students who are studying in 1st year degree or PG courses in Government/Aided Arts and Science Colleges/University departments can apply.
- 50% marks in their basic qualification is necessary.

Other details are available from the website address:

www.dcescholarship.kerala.gov.in

Contact: Directorate of Collegiate Education(Anexe).,
Trivandrum.

6.9 Muslim Girls Students Fellowship

Selected number of scholarships are available for this programme. This programme starts from 1st year degree to Higher education. Students from Government and Government aided institution can apply for this programme.

Eligible students are:

- Muslim Girls
- Latin Christian Girls
- Converted Christian Girls(Scheduled Caste velar community)

Number of scholarship available

Course	Number of scholarship
UG/PG/Professional course	5000
Hostel Stipend	2000

For details visit: www.dcescholarship.kerala.gov.in

Contact: Scholarship Special Officer, Directorate, Collegiate Education, Trivandrum.

7. FINANCIAL ASSISTANCE AVAILABLE FROM GOVERNMENT OF KERALA TO SC/ST STUDENTS

7.1 e-grantz

As per order no.G.O.(Ms.)No.101/2008/SCSTDD, 20th October 2008, Government of Kerala introduced e-grantz project in this state. This is a computerised process by which students can avail their educational benefits. According to this process the students can obtain the assistance directly through their bank

accounts using ATM facilities. The bank account for e-grantz can be opened only through their educational institution.

How to apply for e-grantz?

i) Get Application for 'e-grantz' from the nearest Akshaya Centre.

ii) Attach the following documents with the application form

- Community Certificate issued by the Thahasildar.
- Income Certificate (within six months) issued by the Village Officer.
- Attested copies of qualifying certificates.
- Bank account application with two passport size photos.
-

For CUSAT students, The Nearest Akshaya Centre:-

Akshaya Centre EK-58, Najath Road, Near Kalamassery Municipality

Phone No : 9539568360, 0484 2556989.

Website: www.e-grantz.kerala.gov.in

Contact: District Development Officer for SC

District Development Office

Civil Station, Kakkanadu - 682 030

Phone No: 0484 2422256.

7.2 Rates of Lump sum Grant and Monthly Stipend to SC/ST Students (G.O.No.06/2012/SCSTDD, 11/01/2012.

1	Lump sum grant for students studying in various courses	₹350/- - ₹2500/-
2	Stipend i) students residing in the 8 kilometres from their institution ii) students residing outside the limit of 8 kilometres	₹500/- ₹600/-

3	Actual boarding and lodging charges for those students studying in institutions where there is no residential facility	₹1500/-
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7.3 Incentives to Meritorious SC Students

Government recognizes the achievements of meritorious students and provides incentives as follows.

Course	First class	Distinction
SSLC	₹750/-	₹1500/-
Plus two, TTC, Polytechnic, VHSE Degree	₹1000/- ₹1500/-	₹2000/- ₹3000/-
PG Degree/Professional Course	₹2000/-	₹4000/-

Further information regarding this can be obtained from District Development Office for SC. (As per SC/ST Development Guide)

7.4 Financial Assistance to those SC Students Who Secure Admission to Medical and Engineering Courses

Government provides financial assistance of ₹10,000/- and ₹5,000/- respectively initially to those SC students who secure admission to Medical and Engineering courses. The income limit is ₹1,00,000/- (As per SC/ST Development Guide).

7.5 Special Coaching Centre for Civil Service Exams and Financial Assistance

Institute for Civil Services Examination Training Society is a registered organization for special coaching for Civil Service Examinations to SC/ST and Other Backward Community Students.

Selection of the students is based on test and interview. Maximum of thirty students will be selected in the following ratio.

SC	50%
ST	30%
SC students from other states	10%
OBC(Non-Creamy Layer)	10%

In addition to:

Free accommodation for SC/ST students is provided

Mess Allowance - ₹1500/- per month

Pocket Money - ₹750/

Stipend for day scholars - ₹500/-

Text book allowance for each student- ₹2000/- are also there.

Applications are invited in April/ May. Classes commence in June.

Contact:

Phone No. : 0471 2360272

Website : www.icsets.org

(As per SC/ST Development Guide)

7.6 Temple Entry Proclamation Memorial Scholarship

In order to commemorate the Travancore Temple Entry Proclamation Day, Government of Kerala invites application for the scholarship from SC/ST students in October –November months. Degree, PG, LLB, Medical and Engineering students with excellent performance in their studies can apply for this scholarship(as per SC/ST Development Guide).

7.7 Financial assistance to SC/ST Students Studying in Other States

SC/ST students who are getting admission in other states in merit and reservation are eligible for educational concessions if that course facility is not available in the state of Kerala. Students whose parents are working outside the state temporarily and settled there, are eligible for educational benefits for any course in the state of Kerala. Courses with All India Entrance Examination and courses offered in AIMS, IIT, NIT, Universities are eligible for financial assistance (as per SC/ST Development Guide).

7.8 Financial Assistance to Lawyers

As per **G.O.No.438/2011/SCSTDD, 06.05.11** after enrolment in the Bar Council to practice as lawyer, law degree holders from SC/ST are eligible for financial assistance for 3 years (as per SC/ST Development Guide).For more details, contact District

SC/ST Development Department.

7.9 Travelling Allowance to SC/ST Candidates to Attend Interview and Written Test

The actual travelling expenses by bus/train (for both sides) to attend interview/ written test are available for SC/ST students.

The eligibility is limited to those posts advertised by PSC or called by Employment Exchange and is being implemented through Grama Panchayath/Municipality/Corporation (as per SC/ST Development Guide).

7.10 Financial Assistance for Bharata Darshan/Study Tour

As per G.O.No.G.O.No.1193/10/SCSTDD.,dated 29.11.2010 financial assistance is given through Bharata Darshan/ Study Tour Programme to meritorious SC/ST students in plus two, Degree, Post Graduate, Professional, Diploma Courses.(as per SC/ST Development Guide).

7.11 Educational Concessions under Self-financing Sector institutions

Government also extends educational concessions such as stipend, lump sum grants to SC/ST and OEC students who pursue academic programmes under self-financing sector.

(G.O.No.50/2009 SCSTDD. dated 02.07.2009)

Eligibility criteria:-

- (i) Students from SC/ST and other eligible community can apply for this programme.

(ii) Those students who are getting admission in Government seat can apply for this programme.

(iii) Besides(ii),students who are joining in 10% reservation seat are also eligible for this programme.

8 SPECIAL PROGRAMME/CONCESSIONS EXCLUSIVELY FOR SCHEDULED TRIBE STUDENTS (AS PER SC/ST DEVELOPMENT GUIDE 2011)

8.1 Post Matric Education (Non Plan) and Lump sum Grant, Monthly Stipend, etc.

As per G.O.No.06/2012 SCSTDD. dated 11.01.2012. ST students studying in various courses (after 10th standard) recognised by Government or University can avail yearly lump sum grant, monthly stipend and full fees. Yearly, lump sum grant is in different rates for various courses (with effect from 01.06.2002).

For, BA/B.Sc/B.Com/B.Ed/etc.-	-	₹950/-
M.A, M.Sc, M.Com	-	₹1250/-
Engineering	-	₹1,800/-
MBBS/MS/M.D	-	₹2,500/-

Monthly Stipend for Day Scholars

1	Students staying within 8kms from their institution	₹500/-
2	Students staying beyond 8kms	₹600/-

For Hostel Inmates: Free accommodation, food and pocket money.

1	Pocket money for engineering students	₹150/-
2	Pocket money for other students	₹150/-

8.2 Special Encouragement Scholarship for ST Students with Good Performance (Plan)

Government offers special encouragement prizes for ST students with good performance in their academic activities. ST students with 1st class marks are eligible for the following prize money.

Sl.No.	Courses (with 1 st class)	Amount offered
1	+2 courses	₹4,000/-
2	Degree courses	₹4,500/-
3	PG courses	₹6,000/-

Besides these, the ST students with high second class from the following districts are eligible for the following encouragement fellowship.

District	Fellowship Amount
5 students from Vayanad, Palakkad and Malappuram	₹3000/-
2 students from other districts	₹3000/-

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- [24] List of Scheduled Castes (SC), Scheduled Tribes (ST), Other Eligible Communities (OEC) and List of Socially and Educationally Backward Classes (SEBC).

The Brochure is verified by

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